

KMEA ENGINEERING COLLEGE

EDATHALA P.O, ERNAKULAM

Subject: Minutes of the meeting held on 12/06/2016 - Regarding

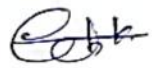





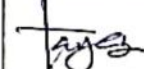


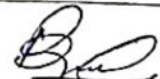
Date : 12/06/2016

Venue : Board Room

Time : 3 pm

The Governing Council was held under the Chairmanship of Riaz Ahmed Sait of KMEA Engineering College. The following members were present.

Members present:

Sl.No	Name	Designation	Signature
1	Mr. Ibrahim Kunju	Chairman, College Management Committee	
2	Mr. Riyas Ahammed Sait	General Secretary College Management Committee	
3	Mr. Babu Sait	Treasurer KMEA Trust	
4	Three eminent professionals 1. Dr. Ansamma John 2. Dr. Jose K Jacob 3. Dr. Jagathy Raj	Members	  
5	Two Industrialists 1. Muhammed Fayas 2. Roshan Poomkudy	Members	 
6	Dr. Amar Nishad T.M	Director & Principal	
7	Dr. Rekha Lakshanam	Vice Principal	

Agenda:

Silent Prayer

1. Opening Remarks and Welcome by the Chairperson or President
2. Principal's Report
3. Financial Update
4. New Academic Programs/Research Initiatives
5. Student Affairs
6. Faculty and Staff Matters
7. Accreditation and Quality Assurance
8. Alumni Relations and Industry Collaboration
9. Any Other remarks
10. Next Meeting Date and Adjournment

Minutes:

Riaz Ahmed Sait, Chairman, extended a warm welcome to the members of the Governing Council. The Governing council has considered agenda item-wise and deliberated as highlighted below.

Item No. GC 1.1 Agenda of Governing Council

The Chairman presented the formation and requirement of Governing council

Item No. GC 1.2 Approval of recommendation and suggestions by academic council and college council.

The Principal presented the recommendation and suggestions by the academic council and college council. The council discussed and approved the above matters.

Item No. GC 1.3 Consideration of recommendations and suggestions by Principal

The Chairman invited Dr. Amar Nishad T.M, Principal to present the report.

Dr. Amar Nishad T.M presented the report for discussion and approval. He pointed out the reformation of Vision and Mission for the transformation of college towards Outcome Based Education. Recommended to form a Sub committee for the formation of Vision and Mission

Item No. GC 1.3.1 Financial report, including budget allocation, expenditure, and any financial considerations for upcoming projects or initiatives

- Regulations for admission procedures, scholarship schemes for the academic year 2016-2017 were discussed and finalised
- Fund allocation for the laboratory maintenance requirement from the department.
- Funds for purchasing the latest books for the central library were discussed.

Item No. GC 1.3.2 New Academic Programs/Research Initiatives

- Present and discuss proposals for new academic programs or research initiatives, including their potential impact and feasibility

Item No. GC 1.3.3 Student Affairs

- Facilitating promotion
 - Policy formation on student affairs was presented

Item No. GC 1.3.4 Faculty and Staff Matters

The Principal pointed out the faculty recruitment, promotions, grievances and training.

- Policy formation on faculty affairs was discussed.

Item No. GC 1.3.5 Accreditation and Quality Assurance

- Discussed about the necessity of outcome based education and instructed to proceed for accreditation.

Item No. GC 1.3.8 Next Meeting Date and Adjournment: Last week of July 2017

During the Governing council meeting, the members had suggested the following points:

General

- Members suggested the necessity of quality improvement teaching.

The Chairman noted the requirement and assured the members for compliance in future.


The meeting ended at 12.30 PM with a vote of thanks.


Signature
Convenor



Signature
Chairman

Subject : Action taken for the meeting held on 24/06/2017 - Regarding

1. Sub committee formulated the vision and mission of the institution
2. Allocated fund for Faculty matters
3. Allocated funds for infrastructure facilities



Signature
Convenor



Signature
Chairman